

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, DECEMBER 13, 2017**

**7:00 P.M.**

**AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspaper, filed with the Borough Clerk and posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

**PRIVATE:**

**AUTHORIZING EXECUTIVE SESSION**

Date: December 13, 2017

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

       Any matter in which the release of information would impair a right to receive funds from the federal government;

  X   Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

X   Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

  X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order
2. Salute to the Flag

## **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR NOVEMBER**

### **Senior Class**

Gabrielle Bobo  
Nikolas Chiaradia

### **Junior Class**

Leanna Ledoux  
Iain Henry

### **Sophomore Class**

Madison Hart  
Samuel Tait

**Freshman Class**

Ava Owens  
Jacob Jordan

**Grade Eight**

Kathryn Brook  
Brian Libby

**Grade Seven**

Gianna Beetle  
Joseph Walsh

**RECOGNITION OF BOARD MEMBERS**

<i>Jessica DiVietro</i>	<i>Board Member</i>	<i>2014-2018</i>
<i>Pat Yacovelli</i>	<i>Board Member</i>	<i>2012-2018</i>
	<i>Board President</i>	<i>2014-2016</i>
	<i>Board Vice-President</i>	<i>2016-2018</i>

**REPORT:** Student Council Representative: Bailie Rizzo  
Briana McNeely

**RECESS:**

**PRESENTATION:** **Audit Report:** June 30, 2017: Rob Inverso

**PRESENTATION:** **MAP Testing:** Shamus Burke

**APPROVAL OF BOARD MINUTES:**

- Motion to approve the following minutes: November 15, 2017 Public Session:  
November 15, 2017 Executive Session:

**PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

**OPERATIONS:** Chairperson: Mrs. Davis – Committee Members: Mr. Yacovelli, Mr. Ryan, Mrs. Osinski,  
Alternate: Mrs. Greenwood

- Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2017. The Treasurer’s Report and Secretary’s reports are in agreement for the month of July 2017.
- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- Motion to approve bills payable for the month of November in the amount of \$698,574.31 when certified.
- Motion to approve bills payable for the month of December in the amount of \$535,360.86 when certified.

7. Motion to approve voiding the following check due to age:

Student Activity Account: #012294 Dated: 10-28-16

8. Motion to accept a \$10,000.00 donation from the Murray Family and deposit into a CD under the Audubon Board of Education TIN 21-6000119.

- **INFORMATION: Haviland Avenue School**

November 3, 2017 Fire Drill  
November 21, 2017 Evacuation Drill (200 Ft.)

**Mansion Avenue School:**

November 21, 2017 Fire Drill  
November 27, 2017 1000 Ft. Evacuation Drill

**Audubon High School:**

November 21, 2017 Fire Drill  
November 29, 2017 Lockdown

**EDUCATION: Chairperson: Mrs. Osinski, Committee Members: Mrs. DiVietro, Mr. Blumenstein, Mrs. Greenwood, Alternate: Mr. Simpson**

1. Motion to approve the following field trip requests for the 2017-2018 school year:

**12/22/17 HAS:** Ms. Swinney, Ms. Moore, and 36 students to Haviland Avenue School. Purpose: MAS Select Choir and high school to perform at HAS assembly. Departure: 8:45 am. Return: 10:00 am. School bus. **Total Cost: \$51.48 (Paid by ABOE)**

**1/9/18 HS:** Ms. Willis, two chaperones and 6-8 students to the Ronald McDonald House, Camden, NJ. Purpose: To provide activities for the children staying at the house. Departure: 6:00 pm. Return: 8:00 pm. School bus. **Total Cost: \$70.12 (Paid by ABOE)**

**1/16/18 MAS:** Ms. Swinney, one chaperone and 36 students to the Audubon Senior Center. Purpose: MAS Select Choir to perform for Young at Heart Club. Departure: 12:45 pm. Return: 1:30 pm. School bus. **Total Cost: \$50.93 (Paid by ABOE)**

**1/26/18 HAS:** Kindergarten Teachers, five chaperones and 92 students to the Arden Theatre. Purpose: To see the play "Peter Pan" and to experience theater. School buses. **Total Cost: \$222.46 (Paid by Students)**

**2/15/18 HS:** Ms. VanFossen, Ms. Mueller, two chaperones and 39 students to HAS. Purpose: To deliver character development lessons to first and second grade students and participate in mix-it-up day. Departure: 10:00 am. Return: 12:30 pm. School bus. **Total Cost: \$77.65 (Paid by ABOE)**

**3/8/18 HS:** Ms. Waite and five students to the Camden County Boathouse. Purpose: Consumer Bowl County Competition. Departure: 8:30 am. Return: 2:00 pm. School bus. **Total Cost: \$157.40 (Paid by ABOE)**

**3/27/18 HS:** Ms. VanFossen, Ms. Bonvetti and 16 students to MAS. Purpose: To deliver character development classroom lessons to grades 5 and 6. Departure: 12:45 pm. Return: 2:32 pm. Walking. **No Cost.**

**4/12/18 MAS:** Mr. Rehn, one chaperone, and 40 students to the Cherry Hill Skating Rink. Purpose: 5<sup>th</sup> Grade Safety Patrol Skating Party. Departure: 11:30 am. Return: 2:30 pm. School bus. **Total Cost: \$96.63 (Paid by ABOE)**

**5/16/18 HS:** Ms. Stack, nine chaperones and 95 8<sup>th</sup> grade students to Tall Pines Campground. Purpose: End of year teambuilding. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$213.40 (Paid by Students)**

2. Motion to approve the 2018 Academic Challenge match schedules and transportation costs for a total cost of \$908.98 with an additional cost (TBD) for the February 22, 2018 tournament. **(Paid by ABOE)**
3. Motion to approve 2017-2018 High School Plus Program Agreement reflecting policies and procedures of Camden County College.
4. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 2017 meeting of the Board of Education.
5. Motion to approve Starlight Home Care Agency, Inc. to provide nursing services to Audubon resident students on an as-needed basis throughout the 2017-2018 school year.
6. Motion to approve Amstar Medical transport of Bellmawr to provide transportation for medically-fragile children to their out of district placements on an as-needed basis throughout the 2017-2018 school year.
7. Motion to approve modifications to the following out of district placements:

STUDENT ID#	PLACEMENT	DATE
02659	Current residential placement – Bonnie Brae through the state of NJ. Academic placement changed from TOPPS program to Greenbrook Academy.	Effective retroactive to November 28, 2017 with Audubon responsible for tuition and transportation.

8. Motion to approve up to fifteen staff members to facilitate Professional Learning during the February 16, 2018 district in service:
  - Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30.00 per hour per staff member
  - Up to 5 hours of professional development at the AEA contractual rate of \$60.00 per hour per staff member
9. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
01644	Request to extend current home instruction effective retroactive to 11/13/17-12/13/17
42679	Request to renew home instruction effective retroactive to 12/5/17-1/5/18
44488	Effective retroactive to 10/16/17-12/16/17
02116	Effective retroactive to 11/21/17-12/6/17 Partial home instruction effective retroactive to 12/7/17-TBD
75083	Request to renew home instruction effective retroactive to 11/10/17-12/10/17

10. + Motion to approve home instruction for up to five hours per week for student ID#10095 effective retroactive to December 12, 2017, with instructional and related services provided during the school day by the following:

Teacher: ID#1634 (District Employee)  
 Speech: ID#1397 (District Employee)  
 OT: Camden County Education Services Commission  
 PT: TBD

**HUMAN RESOURCES: Chairperson: Mr. Simpson, Committee Members: Mrs. Davis, Mrs. Cox, Ms. Brown, Alternate: Mrs. Osinski**

1. + Motion to accept, with best wishes, the letter of resignation, with the intent to retire, from Immaculata (Mickey) LaCroce, administrative assistant to business administrator, effective March 1, 2018.

2. Motion to approve a request from Pennie Bigelow, Child Study Team LDTC, for a ½ day unpaid leave of absence on February 5, 2018. (This does not establish past practice.)
3. + Motion to approve Sharon McLaren to complete a research project in grade 3 at Mansion Avenue School on reading strategies as required by her Master's program.
4. Motion to rescind/approve the following winter coaching positions for the 2017-2018 season:

**Rescind:**

Chris Harris                      Winter Weight Training

**Approve:**

Chris Harris                      Winter Weight Training                      2/5 stipend

Mark Wiltsey                      Boys' Basketball                      Volunteer

5. Motion to rescind/approve the following 2017-2018 extra-curricular position:

**Rescind:**

Dennis Bantle                      Stockroom                      ½ Contract

**Approve:**

Dennis Bantle                      Stockroom                      Full Contract

6. Motion to approve the following requests to attend workshops/conferences for the 2017-2018 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
District	\$425.00	Greg Smith	January 25-26, 2018	TECHSPO
District	\$425.00	Bob Goldschmidt	January 25-26, 2018	TECHSPO

7. + Motion to approve the following requests to attend workshops/conferences for the 2017-2018 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$239.00	Claudia Kirby	January 10, 2018	Enhancing Students' Success in Math by Developing a Growth Mindset
MAS	\$259.00	Colleen Clark	January 31, 2018	Guided Reading to Differentiate Reading Instruction
MAS	\$259.00	Becky Gilbert	January 31, 2018	Guided Reading to Differentiate Reading Instruction

8. + Motion to approve the following adult volunteers as assistant coaches for the Elementary Youth Wrestling Program for the 2017-2018 season:

Ryan Graham	Andrew Byrd	David Borodziuk
Lou Deleonardis	Doak Walker	Michael Horn

9. Motion to approve the following staff members for MAP Training (two unfilled positions from July 19, 2017 BOE approval of up to 8 hours at the AEA contractual rate of \$30.00 per staff member)

Jessica Lindsay	Andrea Morrison
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10. Motion to approve a request from Laurie Georgel to invoke the Federal Family Medical Leave Act on an intermittent basis effective retroactive to December 11, 2017 through December 20, 2017.

**REPORTS:**

1. HIB District Report

<b>BULLYING INCIDENTS REPORT</b>			
<b>SCHOOL</b>	<b>Confirmed HIB</b>	<b>Non-HIB</b>	<b>Total</b>
HS #3655	0	1	1
HAS	0	0	0
MAS #3740 #3833 #3856	0	3	3

2. Superintendent’s Report
3. Program Representatives:

- A. CCESC Rep. Rotation: **Mrs. Cox**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Ms. Brown**

4. Board Member Comments

**PUBLIC PARTICIPATION:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**PRIVATE:** (If Necessary)

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:

Reconvene at approximately \_\_\_\_\_ pm.

**ADJOURNMENT**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.